

Welcome Back to School!

**We need to talk.
This is
serious.**



**Brown Intermediate School | Academic Year 2026–2027 | Issue 1:
August**

Message from the Administration

Dear Students, Parents, and Guardians,
Welcome to the 2026–2027 school year! We hope you all had a restful, fun-filled summer break. Our teachers and staff have been hard at work preparing classrooms, refining curricula, and creating an engaging, safe, and nurturing environment for all of our students. This newsletter contains essential information regarding school schedules, key dates, policies, and upcoming events. Please take a moment to review these details carefully with your child to ensure a smooth transition into the new school year.

Important Dates & Upcoming Events

Date	Event	Details / Location
August 19, 2026	Open House	6 PM – 7:00 PM Main Campus & Classrooms
August 20, 2026	First Day of School	Full Day All Students
August 28, 2026	All Schools Closed	District PD day
September 7, 2026	Labor Day/All Schools Closed	Federal holiday

Daily Bell Schedule

Period / Activity	Start Time	End Time
Student Drop-off & Arrival	7:50 AM	8:00 AM
Homeroom & Morning Announcements	8:00 AM	8:10AM
Morning Instruction	8:15 am	10:55am
Lunch & Recess (20min/20 min)	10:55 am	12:05 PM
Afternoon Instruction Blocks	12:05 PM	2:50 PM
Dismissal	2:50 PM	3:00 PM

What's New This Year



Arrival and dismissal procedures:

Student drop off will begin at 7:50 am. If students want breakfast, they will get it and go immediately to their classrooms. Student dismissal will begin at 2:50pm, with buses departing at 3:00pm. Below is a map of the car rider route. Please ensure you look out for your smartfind ID

registration form. *Please make a note, where it says door 20, it should be door 18.

Brown Intermediate School Arrival and Dismissal Procedures

Our top priority is keeping students safe. Please follow the steps below carefully.



Drop-Off & Pick-Up Route:

1. Enter from **Route 59** by turning onto **Rawston Street** (which runs through the parking lot).
2. Stay to the **right** of the telephone pole and drive through the **back** of the lot.
3. Turn **left** to follow the building, and begin lining up along the back of the building.
4. Pull forward to the **first** cone. Students will be dismissed from **door 20** and will line up at the cones.
5. Turn **left** on **Riddle Ave** to exit the parking lot.

Important:

- Do **not** begin lining up in the car rider line for dismissal before **2:45 p.m.**
- If you line up early in the parking lot or do not follow the route above, you will be required to re-enter through the car rider line.
- Do **not** drop your child off or pick them up anywhere other than their designated area.

Back-to-School Checklist for Families

- **Complete Emergency Contact & Medical Forms:** Please return all updated medical and emergency contact paperwork by Friday, September 4th. Please also make sure that you are enrolled in Parentsquare and SafekidID. Ensure that we have updated contacted numbers
- **School Supplies:** Verify that your student has their required grade-level supplies. Supply lists are available on our school website.
- **Transportation & Bus Routes:** Double-check bus routes and pick-up/drop-off times in the parent portal. Please arrive 5–10 minutes early at bus stops during the first week.
- **Dress Code & Dress Requirements:** Review the student handbook to ensure clothing aligns with our updated school dress code policies.
- **Cell Phones :** Please make alternative arrangements for cell phones. Cell phones are not permitted in the classroom and lockers do not lock. Please leave all valuables at home.
- **Nurse notes:** Make sure to get all vaccinations. In addition please make note that all required forms must be completed before bringing in medication. This includes the physician's medication order, any required action plan, and the medication itself in its original labeled container, per district policy. Medications cannot be accepted if they are brought in baggies or other unlabeled containers. The nurse will be at the open house.



Contact & Communication Directory

Office / Department	Contact Person	Phone
Main Administrative Office	Jodi Kornbau	330-296-3849 x 3001
Attendance	Mandy Ciacco	330 296-3849 x 3002
Student Health & Nurse	Joanne Lampe	330 296-3849 x3070
Guidance & Counseling	Kara Pumper	330 296-3849 x3020

We look forward to an inspiring, productive, and memorable school year ahead. Thank you for your continued partnership and support! Should you need to meet in person with the Principal or Assistant Principal, please use the following qr code/link to schedule an appointment.



<https://docs.google.com/forms/d/e/1FAIpQLSffhKnmmJBhNLV4DgQAXBhTDeQmePUsLBIwhk7xbBhPOqHzfQ/viewform?usp=header>

